

The Friends of the Church of St Hubert Idsworth Trust

Annual Report & Financial Statement For the year ending 31 March 2020

Registered Charity Number: 1168533



Principal Address:

Independent

Examiner:

Mr Andrew Callender

Total Bookkeeping

Services

16 Redhill Road

107 Stein Road

Rowlands Castle

Emsworth

Hampshire

Hampshire

PO9 6AW

PO10 8LS

This Annual Report and Financial Statement has been prepared in accordance with the current guidance for charity reporting and accounting: the essentials March 2016 issued by the Charity Commission for England and Wales. The trustees have elected to produce annual accounts using the Receipts & Payments method.

Structure, Governance & Management

The Friends of the Church of Saint Hubert Idsworth Trust also known as 'The Idsworth Church Friends Trust' or 'Friends' is a Charitable Incorporated Organisation (CIO) established 1 August 2016 for charitable purposes only for the public benefit and is constituted as a trust.

Charity Trustees				
Name	Position	At 1 April 2019	Appointed	Resigned
Mr Andrew Callender	Chair/Secretary	✓		
Mrs Tracy Eggleston	Treasurer	✓		
Mrs Elizabeth	Grants Secretary	✓		

Uren				
Mr Andrew Fisk	Trustee	✓		
Mrs Patricia Fisk	Trustee	✓		09.04.19
Mr Simon Hartley	Trustee	✓		
Mrs Ann Hartley	Trustee	✓		
Mr David Uren	Trustee	✓		
Mr Michael Driver	Trustee	✓		
Mrs Dawn Bishop	Trustee		24.02.20	

The Trustees as at the beginning of the year are shown in the third column of the chart above. There has been one appointment and one resignation during the year. Mrs Patricia Fisk resigned as a Trustee in April 2019 and at a Trustees meeting on 24 February 2020 Mrs Dawn Bishop accepted the appointment as a Trustee. The Reverend Vickie Morgan was appointed as the new Priest in Charge following a licensing service 8 September 2019, responsible for 4 churches, she will be the liaison between the Friends and the PCC for St Hubert's.

The following organisations may appoint a charity trustee, these rights were not exercised in the financial year:

- The Parochial Church Council of the church of Saint Hubert Idsworth
- The Rowlands Castle Association of Rowlands Castle, Hampshire
- The Board of Governors of Winchester College of Winchester, Hampshire

The Trustees adhere to the Charity Governance Code which promotes good governance, enables and supports compliance with relevant legislation and

regulation; promotes attitudes and culture where everything works towards fulfilling the Trusts vision. The Trustees are ever mindful of the issues posed by governance, risk assessment and safeguarding. Such challenges are kept under review.

Objectives

The objects of the Friends of the Church of St Hubert's Idsworth Trust are:

- For the benefit of the public to help maintain, repair, restore, preserve, improve and enhance the fabric of the church of St Hubert Idsworth, as a place of Christian worship for the local area, and a venue of choice for sacred and secular events for the benefit of the widest possible community.
- To advance education of the public in the heritage of the church and the local area by providing information on its history and architecture.

Activities

During the year the trustees undertook a number of activities towards fulfilling the objectives of the trust; these included:

- In view of the Works project for St Hubert's, managed by the PCC, and scheduled to start in July 2019, the Trustees decided to give the contractor a 'clear run' at the project without interruption. Accordingly, our events programme for 2019 was reduced.
- The major fund-raiser was the 'Memories of Flanders and Swann' evening held in the Rowlands Castle Parish Hall in April 2019. Although Michael Mates was taken ill on the morning of the concert, William Godfree ensured that the

'show must go on' and the full house of 150 people enjoyed the evening. The event raised £2,388.

- The Friends supported the Rowlands Castle Village Fair in July with a stall on the Green. It proved a useful opportunity to share news of the Friends and the latest repair project at St Hubert's.
- Due to the coronavirus pandemic, events for this coming year have had to be put on hold but it is hoped to re-instate some concerts, together with a talk by Peter Martindale, Wall Paintings Conservator, in the autumn

The trustees have, during discussions and at trustee meetings had due regard to the Charity Commission's public benefit guidance when exercising any powers or duties where the guidance is relevant.

Achievements & Performance

The following is a summary of the achievements of the Friends of the Church of St Hubert Idsworth Trust during 2019/20:

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- By far the most significant achievement of the year was the building repair project for the East Wall and Window, together with the lime-washing of the South and West Walls. The building work, managed by the PCC, commenced in early July and completed in early October. Whilst it is hoped that some of the internal remedial work on the East Window reveal paintings can be completed before too long, the building project overall was completed to budget and to time, helped by the good weather. A service of re-dedication was held on 13 October 2019 and a plaque unveiled recognising the donors who had helped to fund the project, including the East Hampshire District Councils Developers Fund, the Headley Trust, the Hampshire and the Islands

Historic Churches Trust, and The Friends of the Church of St Hubert Idsworth Trust

- Work to explore and promote the heritage of St Hubert's has continued this year following the award last year of a Shared Identity Grant from the South Downs National Park Authority for £5,000. The grant to which the Friends has also committed £5,000, is well advanced: improvements to the roadside frontage have seen the clearance of old bramble and the pruning of trees; the erection of a 60m length of post and rail fencing, a new 12-foot entrance gate and side gate for pedestrian and disabled access. This part of the project, much of it done by local farmers and Trustees David Uren and Andrew Fisk, has been completed. Weather permitting, the re-surfacing of the roadside parking area will soon be completed. Under consideration by the PCC is the creation of an access gate for the disabled at the top of the hill, again sponsored by the Friends.
- The Shared Identity project includes the creation of an interpretation panel giving a nutshell history of the church and surrounding area, highlighting features of the Idsworth Valley (farming year, wildlife etc) through the seasons and is nearing completion. The panel will also hold leaflets showing walks around the area, a tour guide of the church and children's activity sheet. It had been planned to launch the Interpretation panel, tour guide and activity sheets at April's AGM prior to the outbreak of the coronavirus pandemic. Mrs Tanya Heath of Oriel College, Oxford, and an expert on the interpretation of Wall Paintings, volunteered and provided much of the material for the tour guides and activities sheets and we are very grateful and thankful of her support with this project.

Policy on Reserves

The policy on Reserves is unchanged from that established last year and as set out below:

The Trust will operate two Reserves:

1. Operating Reserve with the objective to set aside 3 years of expenditure to cover the ongoing costs of the Trust (excluding expenditure for fund raising events) in the event of a significant loss of revenue.
2. Matched Funds Reserve to set aside funds to cover matched funding obligations from existing grants plus such funds as the trustees deem appropriate towards matched funding for future grant requirements

The funds will be commingled with the general cash of the Trust.

Use of the funds will be by application to the Chair and approved by a majority of the Trustees.

This policy will be reviewed at least annually and in accordance with the Trusts governance program.

Financial Review

These accounts have been produced under section 133 of the Charities Act 2011 to prepare receipts and payments accounts provided the charity's gross income is not over £250,000. At 31 March 2020 the gross income in the year for the Trust is £55,350 (2019: £27,615).

The principle funding source during the financial year has been from grants of £50,999 (2019: £6,950).

The largest expenditure during the year was the issue of grants to St Hubert's PCC to fund restoration works to the East Window and wall and lime washing the South and West walls, which amounted to £45,483; and £3,654 matched funds grant towards the shared identity project with South Downs National Park. There has been no cost of grant during the year (2019: £2,704).

The Trust has received no loans during the year, neither has it made any investments.

At the end of the Financial Year, the Trust is owed £64 in Gift Aid from HMRC. Outstanding costs are £100 relating to the fee for the review of the annual accounts.

	2020	2019
	£	£
Income		
Donation	£1,536	£1,698
Subscription	£1,434	£1,964
Grant Received	£50,999	£6,950
Gift Aid	£461	£688
Ticket Sales 2018 (incl Artist Show)	£0	£14,271
Ticket Sales 2019	£0	£1,730
Ticket Sales 2020	£535	£0
Christmas Cards	£0	£0
Other Receipts	£385	£314
Total Income	£55,350	£27,615
Expenditure		
Website	£120	£145
Insurance	£393	£312
Grant Paid	£49,137	£2,704
Event Costs 2018	£0	£8,720
Event Costs 2019	£310	£135
Christmas Card Costs	£515	£0
Miscellaneous Expenses	£0	£1,591
Cost to Grant	£0	£2,061
Total Expenditure	£50,475	£15,668
Net Income/(Expenditure)	£4,875	£11,947
Cash B/fwd	£44,848	£32,901
Cash C/fwd	£49,723	£44,848
Represented by:		
Cash at Bank	£49,720	£44,561
Petty Cash	£2	£287
Total Cash	£49,722	£44,848

Debtors	£64	£107
Creditors	£100	£1,061
Total Assets	£49,886	£46,016

Financial Reserves

In 2019 the Trustees established a reserves policy which set aside £3,000 operating reserves and £15,000 matched fund reserves. Following a review of the financial reserves the Trustees agreed to maintain the operating reserve at £3,000. The Matched Fund Reserve has in accordance with the financial reserve policy, the Trustees have set aside the following funds for 2020.

Operating Reserve		Matched Funds Reserve	
Opening Balance:	£1,000	Opening Balance:	£15,000
Closing Balance:	£1,000	Closing Balance:	£15,000

This report dated 31 March 2020

Approved by the Trustees

Dated:

Signed on behalf of the Trustees

(Chair)

Independent Examiners Report to the Trustees of The Friends of the Church of St Hubert Idsworth Trust Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- ✓ examine the accounts under section 145 of the Charities Act,
- ✓ to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention

Basis of Independent Examiners Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is

given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiners Statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- ✓ accounting records were not kept in accordance with section 130 of the Charities Act or
- ✓ the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.* *Please delete the words in the brackets if they do not apply.*

Signed:

Dated:

Name:

Qualification:

Address: