

# The Friends of the Church of St Hubert Idsworth Trust

## Annual Report & Financial Statement

For the year ending 31 March 2021

Registered Charity Number: 1168533



Principal Address:

Mr Andrew Callender  
16 Redhill Road  
Rowlands Castle  
Hampshire  
PO9 6AW

Independent Examiner:

Total Bookkeeping Services  
107 Stein Road  
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Hampshire  
PO10 8LS

This Annual Report and Financial Statement has been prepared in accordance with the current guidance for charity reporting and accounting: the essentials March 2016 issued by the Charity Commission for England and Wales. The trustees have elected to produce annual accounts using the Receipts & Payments method.

## Structure, Governance & Management

The Friends of the Church of Saint Hubert Idsworth Trust also known as 'The Idsworth Church Friends Trust' or 'Friends' is a Charitable Incorporated Organisation (CIO) established 1 August 2016 for charitable purposes only for the public benefit and is constituted as a trust.

Charity Trustees				
Name	Position	At 1 April 2020	Appointed	Resigned
Mr Andrew Callender	Chair/Secretary	✓		
Mrs Tracy Eggleston	Treasurer	✓		
Mrs Elizabeth Uren	Grants Secretary	✓		
Mr Andrew Fisk	Trustee	✓		
Mr Simon Hartley	Trustee	✓		
Mrs Ann Hartley	Trustee	✓		
Mr David Uren	Trustee	✓		22/07/2020
Mr Michael Driver	Trustee	✓		
Mrs Dawn Bishop	Trustee	✓		

The Trustees as at the beginning of the year are shown in the third column of the chart above. There have been no appointments and one resignation during the year. Mr David Uren resigned as a Trustee in July 2020. The trustees are very grateful for the invaluable contribution provided by David Uren; in particular he was instrumental in guiding us through the brainstorming exercise which led to the formulation of the vision for the Friends.

The following organisations may appoint a charity trustee, these rights were not exercised in the financial year:

- The Parochial Church Council of the church of Saint Hubert Idsworth
- The Rowlands Castle Association of Rowlands Castle, Hampshire
- The Board of Governors of Winchester College of Winchester, Hampshire

The Trustees adhere to the Charity Governance Code which promotes good governance, enables and supports compliance with relevant legislation and regulation; promotes attitudes and culture where everything works towards fulfilling the Trusts vision. The

Trustees are ever mindful of the issues posed by governance, risk assessment and safeguarding. Such challenges are kept under review.

## Objectives

The objects of the Friends of the Church of St Hubert's Idsworth Trust are:

- For the benefit of the public to help maintain, repair, restore, preserve, improve and enhance the fabric of the church of St Hubert Idsworth, as a place of Christian worship for the local area, and a venue of choice for sacred and secular events for the benefit of the widest possible community.
- To advance education of the public in the heritage of the church and the local area by providing information on its history and architecture.

## Activities

Due to the Covid-19 pandemic, all events for the year had to be cancelled.

## Achievements & Performance

Despite the limitations placed upon us by the pandemic, work to explore and promote the heritage of St Hubert's has continued during the year completing the 'Shared Identity' project with the South Downs National Park Authority. This has included:

- **Re-surfacing of the roadside lay-by:** The project was delayed by the flooding that affected the area throughout the spring of 2020. The work was carried out by local farmer and trustee, Andrew Fisk in August 2020. It is a matter of great frustration that, no sooner the new surface was laid, Network Rail parked its heavy machinery in the lay-by causing considerable damage to the surface. Despite our protests, this has subsequently reoccurred on a number of occasions.
- **The Interpretation Panel:** This was installed at the roadside entrance gate in December 2020 (illustrated on the cover of this report), The panel gives a nutshell history of the church in the context of the Idsworth Valley and it is hoped that it will both raise awareness and appeal to our visitors. We are grateful to Tanya Heath, Church Historian at Oxford University for her input, and to Andrew Fisk who helped with the installation of the panel.
- **Children's Adventure Trail:** another strand of the shared identity project with the South Downs National Park has been to create an interesting and eye-catching activity sheet for primary school age children who visit the church. We are again indebted to the help of Tanya Heath for the content in this sheet, which has been printed and ready for use when the church re-opens after lockdown.
- **Adult Tour Guide of the Church:** this remains work in progress and will include walking guides and maps for two walks around the St Hubert area. It is hoped the project will complete by summer 2021.
- **Access Gate for the Disabled:** we are indebted to the approval by the PCC and a grant provided by East Hampshire District Council via Cllr Malcom Johnson; that part funded the installation of an access gate at the top of the hill adjacent

to the kissing gate. This will now provide access to St Hubert's for disabled visitors as well as parents with and prams & buggies.

- **Touching Out of the East Window Reveals:** Following the successful building repair project to St Hubert's east wall and window in 2019, the Friends have been working in conjunction with the Rev Vickie Morgan, Peter Martindale (Wall Paintings Conservator) and David Cain (DAC secretary) to look at this project. The Friends will fund this project once the DAC has granted St Hubert's a faculty for this project and we hope that the work, to be undertaken by Peter Martindale, will take place during June 2021.
- **Margaret Lyle Legacy:** we are very grateful to be the beneficiary of a gift of £95,000 from the estate of Mrs Margaret Lyle. This money will be invested for the short term and will be used for the repair and maintenance of St Hubert, Idsworth.

## Policy on Reserves

The policy on Reserves is unchanged from that established last year and as set out below:

The Trust will operate two Reserves:

1. Operating Reserve with the objective to set aside 3 years of expenditure to cover the ongoing costs of the Trust (excluding expenditure for fund raising events) in the event of a significant loss of revenue.
2. Matched Funds Reserve to set aside funds to cover matched funding obligations from existing grants plus such funds as the trustees deem appropriate towards matched funding for future grant applications.

The funds will be commingled with the general cash of the Trust.

Use of the funds will be by application to the Chair and approved by a majority of the Trustees.

This policy will be reviewed at least annually and in accordance with the Trusts governance programme.

## Financial Review

These accounts have been produced under section 133 of the Charities Act 2011 to prepare receipts and payments accounts provided the charity's gross income is not over £250,000. At 31 March 2021 the gross income in the year for the Trust is £98,102 (2020: £55,350.22).

The principle funding source during the financial year has been from a legacy gifted by Mrs Margaret Lyle of £95,000 (2020: Nil).

The largest expenditure during the year was £2,976 matched funds grant towards the Shared Identity Project with South Downs National Park.

The Trust has received no loans during the year, neither has it made any investments.

At the end of the Financial Year, the Trust is owed £64 in Gift Aid from HMRC. Outstanding costs are £100 relating to the fee for the review of the annual accounts.

## 2020/2021 Report & Accounts

	2021	2020
	£	£
<b>Income</b>		
Donation	£170	£1,536
Subscription	£1,534	£1,434
Grant Received	£1,000	£50,999
Gift Aid	£398	£461
Legacy	£95,000	£0
Ticket Sales 2020	£0	£535
Other Receipts	£0	£385
<b>Total Income</b>	<b>£98,102</b>	<b>£55,350</b>
<b>Expenditure</b>		
Website	£140	£120
Insurance	£0	£393
Grant Paid	£3,120	£49,137
Event Costs 2019	£0	£310
Miscellaneous Expenses	£100	£515
<b>Total Expenditure</b>	<b>£3,360</b>	<b>£50,475</b>
<b>Net Income/(Expenditure)</b>	<b>£94,742</b>	<b>£4,875</b>
Cash B/fwd	£49,722	£44,848
<b>Cash C/fwd</b>	<b>£144,464</b>	<b>£49,723</b>
<b>Represented by:</b>		
Cash at Bank	£144,462	£49,720
Petty Cash	£2	£2
<b>Total Cash</b>	<b>£144,464</b>	<b>£49,722</b>
Debtors	£64	£64
Creditors	£100	£100
<b>Total Assets</b>	<b>£144,428</b>	<b>£49,686</b>

## Financial Reserves

In 2019 the Trustees established a reserves policy which set aside £3,000 operating reserves and £15,000 matched fund reserves. Following a review of the financial reserves the Trustees agreed to maintain the operating reserves at £3,000. The matched fund reserve has been increased to £110,000 following receipt of a legacy of £95,000. These funds will initially be used as matched funding when applying for grants. A summary of the reserves has been set out in the table below:

<b>Operating Reserve</b>		<b>Matched Funds Reserve</b>	
Opening Balance:	£3,000	Opening Balance:	£15,000
		Legacy	£95,000
Closing Balance:	<b>£3,000</b>	Closing Balance:	<b>£110,000</b>

This report dated 31 March 2021

Approved by the Trustees

Dated:

Signed on behalf of the Trustees

(Chair)

# Independent Examiners Report to the Trustees of The Friends of the Church of St Hubert Idsworth Trust

## Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- ✓ examine the accounts under section 145 of the Charities Act,
- ✓ to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

to state whether particular matters have come to my attention

## Basis of Independent Examiners Statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiners Statement

In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- ✓ accounting records were not kept in accordance with section 130 of the Charities Act or
- ✓ the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.\* *Please delete the words in the brackets if they do not apply.*

Signed:

Dated:

Name:

Qualification:

Address: